

Statement of Deficiencies

5305-H: Children's Daily Attendance

Not Met

Findings/Corrections

No Daily Attendance Log 5305.H. The Provider lacked documentation of a daily attendance record for children prior to March 28th, 2005. Specialist cannot verify daily log is maintained. **PLEASE NOTE MARCH 28 AND 29 DOCUMENT 41 CHILDREN ATTENDING. WHILE PRESENT TODAY, MARCH 31 THERE ARE ONLY FOUR CHILDREN PRESENT AND ONE OF THESE FOUR IS THE DIRECTOR'S CHILD.**

5305-I: Staff Attendance

Not Met

Findings/Corrections

Inaccurate Staff Attendance Record 5305.I. The daily attendance log failed to accurately reflect the staff on the premises. One staff who signed in today at 7:00 A.M., was not present upon arrival. She arrived 12:30 P.M. This staff did not sign out nor in upon return. Both staff sign out daily at 3:00 P.M. however they are still working with children delivering them to their homes till 4:15 P.M. They then return to the center and document the visual check. A third staff is said to be with the children while on the bus runs. There is no documentation of her presents. The daily attendance record for staff, including the director/owner, shall include the time of arrival and departure. Staff shall document their time of departure when not on the child care premises.

5312-B: Quarterly Training

Not Met

Findings/Corrections

5312.B. Provider lacked documentation that the director conducted one staff training session each three month quarter consisting of dated minutes of the training sessions including training topics and signatures (not initials) of staff in attendance. Last documented meeting was held on [October 2004].

5312-C: Annual Review

Not Met

Findings/Corrections

No Documentation-Annual Review 5312.C. Provider lacked documentation that [1] staff has annually reviewed the required orientation topics: THIS IS THE THIRD STAFF PREVIOUSLY MENTIONED AS BEING AT THE CENTER DURING THE THREE BUS RUNS. HER LAST DOCUMENTATION FOR ANNUAL REVIEW IS 12/19/03

5312-D: Continuing Education

Not Met

Findings/Corrections

No Documentation-12 Clock Hours Continuing Education 5312.D.1. Three staff failed to document 12 clock hours training for this annual year. One staff documents, 11 hours, one staff documents 8 hours and one staff documents 0 hours. This is in addition to the required training from the Department of Health, Pediatric First Aid and Infant/Child/Adult CPR.

5315-A: Child-to-Staff Ratio

Not Met

Findings/Corrections

f.

Two Staff Present 5315.A. There failed to be a minimum of 2 child care staff present during the hours of operation while children are present. One staff was present with four children upon arrival. On child was 11 years old, one child was 2 years old, one child is 6 years old and one child is 5 years old.

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5319-J: Daily Report for Infants

Not Met

Findings/Corrections

No Daily Report 5319.J. There failed to be any form or format to verify a written report is given to parents daily for infants. The report for infants is to include liquid intake, food intake, child's disposition, bowel movements, eating and sleeping patterns. THE DIRECTOR STATED SHE WRITES THIS INFORMATION ON A PLAIN SHEET OF PAPER WHEN SHE HAS AN INFANT TO CARE FOR. THERE ARE NO INFANTS PRESENT TODAY.

5325-G: Equipment in Good Repair

Not Met

Findings/Corrections

5325.G. equipment necessary for the operation of the center FAILED TO BE IN GOOD REPAIR as two infant cribs had mattress covers torn exposing the foam to body fluids. The seats in the vehicle are in need of repair also.

5327-L: Clean of Hazards

Not Met

Findings/Corrections

5327.L. The center was not free of hazards as [stated above regarding the infant cribs].

5331-A: Transportation Arrangement Conforms to State Laws

Not Met

Findings/Corrections

5331.A. The Provider's transportation arrangements did not conform to state laws, including seat belts and child restraints as [The vehicle has an expired inspection sticker].

5331-E: Vehicle in Good Repair

Not Met

Findings/Corrections

5331.E. The Provider's vehicle was not maintained in good repair as evidenced by [as previously stated regarding seat covers are torn.].

5331-J: Safety Inspection

Not Met

Findings/Corrections

No Current Safety Inspection 5331.J. The vehicle(s) did not have evidence of a current safety inspection. Inspection expired [2-05].

5333-F: Vehicles Visual Check

Not Met

Findings/Corrections

5333.F. The Provider's documentation of the vehicle check was incomplete and did not include the [THE VISUAL CHECK FOR THE A.M. BUS RUN IS NOT DOCUMENTED. WHEN THE CHILDREN ARRIVE TO THE CENTER AND THE DRIVER LEAVES THE VAN PARKED OUTSIDE THE FACILITY THERE IS NO DOCUMENTATION OF CHECKING THE VEHICLE. THERE IS A COLUMN FOR THE A.M. CHECK IT IS LEFT BLANK]]. Complete documentation includes the signature of the person conducting the visual check and the time the vehicle was checked for each loading and unloading of children.

Statement of Deficiencies

5335-E: Attendance Record

Not Met

Findings/Corrections

Incomplete Attendance Record 5335.E. The driver or attendant shall maintain an attendance record for each trip. The full name of the person to whom a child is released to and the time of the release shall be documented.[THE LOG FOR MARCH 7th to MARCH 11th ONLY DOCUMENTS ONE DAY OF THIS WEEK WITH THE TIME AND THE PERSON RELEASED TO] The provider provides daily transportation. A complete record includes the driver's name, the date, name of all passengers(children and adults) in the vehicle, the name of the person to whom the child was released, and the time of the release.

5335-F: Visual Check of Vehicle

Not Met

Findings/Corrections

complete Documentation of Vehicle Visual Check 5335.F. Documentation of the visual check of the vehicle was incomplete as it did not include the [A.M. CHECK UPON DELIVERY TO THE CENTER AS PREVIOUSLY STATED.]. Complete documentation includes signature of the person conducting the check and the time the vehicle was checked.